

SUSAN WEBSTER'S

# Stress-free moving checklist

---

A STEP-BY-STEP GUIDE TO  
MOVING INTO YOUR NEW HOME

## STEP 1: TWO MONTHS BEFORE MOVING

- Clean out your closet, attic, basement, and storage areas to find what you can donate, repair, toss, or re-purpose.
- Have a garage sale, donate the items you no longer need
- Gather packing supplies, such as scissors, tape, boxes, and a marker.
- Begin packing what you won't need for the next couple of months, such as seasonal items. Remember to label each box so you know which room it will belong to in your new home.
- Save all moving receipts as some may be tax deductible.

## STEP 2: ONE MONTH BEFORE MOVING

- Transfer your house insurance to your new home
- Make plans for moving day, such as moving truck rentals or find friends who can help.
- Continue packing what you won't need until moving day, always remembering to label your items.
- Clean or send items to a cleaner, such as drapes, bedding, rugs, etc.
- Back up important information to a hard drive that may get lost in the move.
- Make appointment with your legal counsel for completion of your sale

## STEP 3: TWO WEEKS BEFORE MOVING

- Set up, transfer, or disconnect utilities (BC Hydro, Terasen Gas)
- Confirm your hired help for moving day

Contact the following institutions to change your address:

- Canada Post
- Banks, insurance companies, and financial institutions
- Magazines and newspapers you subscribe to
- Doctors, lawyers, accountants and other service providers
- Government agencies (as needed)
- Your workplace and kids' schools

## STEP 4: ONE WEEK BEFORE MOVING

- Pick up items that you sent to get cleaned
- Complete packing all of your boxes of items that you won't need before moving day
- Place important documents, such as passports and home purchasing files aside in a 'do not move' box so you can transport yourself
- Label boxes as 'open first' which contain your daily necessities, such as towels, toiletries, bedding, etc.

## STEP 5: ONE DAY BEFORE MOVING

- Place and label keys in a designated area for new occupants
- Pad corners and stairways of your home
- Remove hanging fixtures
- Place old sheets on floor to protect the flooring while moving furniture out of home
- Consolidate items that you will carry with you, such as your new keys and purchasing documents
- Pack a lunch and snacks for moving day

## STEP 6: MOVING DAY!

- Pop a bottle of bubbly and celebrate your new home as you unpack your belongings!

